FORUM Credit Union Foundation, Inc.

Official Grant Rules

These Official Grant Rules are specific to the FORUM Credit Union Foundation, Inc. (the Foundation) Grant Program. By applying for this grant, each educator agrees to be bound by the Official Grant Rules.

Applicants further agree to be bound by the decisions made by the FORUM Foundation Board of Directors (the Board), which are final and binding in all respects. The Board reserves the right to disqualify applicants and/or applications that do not comply with the Official Grant Rules.

Applicant Eligibility
Each applicant must:

- Be a FORUM Credit Union member in good standing with their FORUM account opening date no less than one-year prior to the time of application. Or, the applicant must be employed by a school system within the markets served by FORUM Credit Union. This includes teachers or administrators in K-12 accredited schools in the counties of Marion, Hamilton, Johnson, Boone, Hendricks and Hancock. Applications from counties outside of FORUM Credit Union's field of membership are not eligible for consideration.
- Have a written endorsement from their school principal for the requested project.
- Be a U.S. citizen.

Relatives of FORUM Credit Union officers (anyone holding the position of Assistant Vice President, Vice President, and Chief Officers), board of directors, and supervisory committee members are not eligible to apply for educator grants.

Grants Awarded

- Each applicant request cannot exceed $3,000.
- The Foundation will fund a maximum of $30,000 in grants per year, not to exceed $3,000 per individual grant request.
- Grants will be awarded a minimum of one time per year, in October.

Dollar amounts available for grants may change on an annual basis, based on the financial commitment available from the Foundation.

The number of new grants awarded annually may change based on the financial commitment available from the Foundation.

Applying for the Grant:
Complete the online grant application form, including submitting the requested supporting documents.

Official Grant Rules *(cont.)*

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Supporting Documents:
Documents required for submission include the signed consent form from your school principal and the link to your video (the video is optional).

Optional Video:
If you include a video, please share a link to your video (two minutes or less), answering the question: "How would this grant impact the lives of the students I teach?"

To be eligible, the application form must be fully completed, submitted by the entry deadline, and include the video if applicable and requested supporting documents.

Video Eligibility
If you choose to submit a video, your video must meet all of the following criteria to be eligible for consideration:

- Be intended for a family audience and therefore not contain, depict or refer to any crude, vulgar, obscene, sexually explicit, disparaging, discriminatory, offensive, illegal or otherwise unsuitable language, activity or other content (as determined by the Foundation in its sole discretion).
- Not contain, depict or refer to any content that disparages or refers negatively to the Foundation, the grant application process, or any other person or entity (as determined by the Foundation in its sole discretion).
- Not conflict with any of the Foundation's core values, or otherwise be objectionable to the Foundation (as determined by the Foundation in its sole discretion).
- Not contain any content that violates any law or any third party's rights (including privacy, personality and intellectual property rights, or copyrights).
- Not promote, depict or refer to any commercial enterprises other than FORUM Credit Union or the Foundation.
- Meet all guidelines and criteria imposed by YouTube with respect to videos submitted to YouTube.
- In the event of a dispute, submissions shall be deemed to be submitted by the authorized account holder of the e-mail address associated with the entry (the "Applicant").
- If a video shows any individual in such a way that the individual can be recognized, you must obtain written consent from that individual to permit the Foundation to copy, display, transmit and otherwise use the video, and you must provide the Foundation the original copy of that consent upon the Foundation's request.

The Foundation will not be responsible for any lost, delayed, misdirected, illegible, incomplete, damaged or undeliverable application entries, or any delay or failure to transmit, process, receive or consider entries.

Official Grant Rules *(cont.)*

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Selection of Grant Recipients
Grant recipients will be awarded based on a combination of factors, including the impact and reach of the proposed initiative or need.

- Preference will be given to allocating grants equally among FORUM Credit Union's areas of service. Based on applications received, this distribution model may be adjusted.

The grant applications will be reviewed by the Foundation Board of Directors. The decisions of the board will be final.

Announcing the Winners
The grant winners will be contacted directly by telephone and/or email and will then be posted on the Foundation website. Potential recipients who cannot be contacted within ten business days following the selection process, despite best efforts, may be disqualified and another recipient may be selected. Grants will be publicly announced and awarded in October and funds must be used within the same academic/school year.

Disbursement of Grants
- Teacher grants will be made payable directly to the school where they are employed.
- When applying for the grant, teachers agree to provide progress reports on the initiative being implemented. If a teacher does not submit a progress report and it is determined that the initiative was not implemented, the school will be responsible for returning the awarded grant.
- The funds may be used for any direct classroom expense, including, but not limited to supplies needed to fund a project for the classroom, basic supplies the classroom may be lacking, supplemental items to enhance classroom learning, or an experience to enhance classroom learning.

License
By applying for a grant, you irrevocably and exclusively assign all copyright, without limitation of time, place, medium, support or language, to the Foundation and waive all legal and moral rights to your video. Accordingly, you acknowledge that the Foundation will have the unrestricted and exclusive right to use the video for any purpose, including but not limited to, publishing it in an electronic form on the Foundation website for promotional purposes without compensation.

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Conduct
The Foundation reserves the right, in its sole discretion, to disqualify any applicant found to be violating the Official Grant Rules.

Disclaimers, Liability, and Indemnification
By applying for this grant, you release and agree to indemnify and hold harmless FORUM Credit Union and the Foundation and their employees, directors, officers, affiliates, agents, and advertising and promotional agencies from any and all damages, injuries, claims, causes of actions, or losses of any kind resulting from your grant application or receipt or use of any grant.

The Foundation shall have no liability for any loss or damage of any videos submitted during the application process.

Privacy / Use of Personal Information
By applying for this grant, each applicant (a) grants to the Foundation the right to use his/her name, mailing address, telephone number, and e-mail address ("Personal Information") for the purpose of contacting and announcing the grant recipients; (b) grants to the Foundation the right to use his/her Personal Information for publicity and promotional purposes relating to the awarding of the grant, in any and all media now known or hereafter devised, without compensation unless prohibited by law; and (c) acknowledges that the Foundation may disclose his/her Personal Information to third-party agents in connection with any of the activities listed in (a) and (b) above. The Foundation will use the recipient's Personal Information only for identified purposes.